

## FRIENDS OF THE WESCOTT LIBRARY, Eagan

Monday, April 12, 2010

**Board Members in Attendance:** Darcy Schaltz, Sherry Dilley, Jean Silverberg, Kristi Raznik, Bruce Selb, Julie Mulligan, LaVon Dennistoun, Nancy Lamers, John Elliott, Kay Werneke

Called to order at 6:37 p.m. by Darcy Schaltz.

**Secretary's Report:** The secretary's report was sent out via e-mail. Only correction was that LaVon Dennistoun was not in attendance in March (some excuse about the Bahamas). Kay motioned to approve and John seconded.

**Treasurer's Report:** Julie handed out the treasurer's report. We currently have \$28,583.43 available. Darcy brought a list of the equipment we are purchasing from the vendor who is discontinuing business. Decided to move some of the excess budget to pay for the overages in home schooling series and roll some into the next fiscal year. We will write a check for \$5500 (using some of the funds from the Cd's that are coming due on May 12). The excess money from the cds will be retained in the checkbook to help pay for continued expenses having to do with the coffee shop. Kristi moved, Nancy seconded. Motion carried.

### **Membership Report:**

Individual	65
Family	4
Lifetime	2
Patron	1
Sponsors	3
<b>Total</b>	<b>75</b>

Darcy will send out the newsletter again after the list's technological glitch is fixed. Kay mentioned that we need an updated list before the booksale so that members can get their 25% discount.

### **Marketing and Publicity Report:**

Publicity: Kristi mentioned that the library book sale notice was in the two different papers.

We are also having a naming contest for coffee shop now that the contracts are signed. The contest will begin April 18 and run for three weeks until May 9. The library board will hopefully choose the final name (from the three top vote getters that we give them) on May 13. Bruce mentioned that we will promote the contest at the booksale. There will be two ways for people to enter the contest—paper or online. Prize for the winner will be two beverages/month for a year (Entries must include a date and time so that tie goes to the first entry).

## **Wescott Branch Report and Funding Requests:**

Funding requests. Jean brought a CD rental form that someone turned in as a membership bonus. We will write her a check for the \$6.

There is a problem with the dates that John sent to Jean for the September 27 booksale date. John will look at the dates again for a new possible suggestion.

Jean submitted a library funding request for \$2500 (budgeted amount plus \$500 from bookmobile) to support system wide summer reading programs. Money would be allocated between the branches based on summer program activity. Discussed whether or not we wanted to fund system-wide initiatives, which is not our usual intent. Darcy noted that the money will be allocated proportionally based from summer reading club participants. We discussed the fact that Wescott is no longer getting other country library discards to sell at our booksale since they are doing their own on-going sales. We do not want to be the main benefactor to all the branches at the expense of Wescott Library. Sherry made a motion to fund it this time and see how it affects Wescott before we agree to donate again. and Bruce seconded. The motion passed (with one dissenting vote). We will also want to see how the other branches are helping with the funding of the summer programs before future requests can be honored..

### **Old Business:**

Scavenger Hunt: The five tied Scavenger Hunt winners will each receive a \$20 gift card to Half Price Books.

Author event—Kalia Yang Bruce has agreed to be in charge of this event. He will set a date with the author after we have final date for the coffee shop.

Tax Talk: The tax talk was held on March 10. Attendance was limited due to weather but the presenter had a good talk with the attendees.

### **Committee Reports**

Home School Science Series Science Museum will be this month and the last one will be next month with a visit from the Raptor center (May 18).

Booksale The booksale will be April 21 through April 25. Wentworth has some books that we can pick up. Kay will pick up some popular sellers from them. John will send them an e-mail tonight to let her know that Kay is coming.

Coffee Shop: Contracts have been signed and promotions will happen around naming of the shop. Target opening is first week of June. Vendors are asking about an espresso machine. The least is \$100/month to lease. The lease is a good deal since they purchase their beans from that company. Vendors say it is a finicky machine and a lease would come with a maintenance contract. Vendor suggested that we offer to pay for the first year's lease, and they could pick it thereafter. We are under no obligation to donate. It was noted that our original cost estimate for the coffee shop did include a \$3000 espresso machine estimate, and the lease may be the better way to go. The vendor

does anticipate a small profit each year and be able to donate some to the library. Bruce made a motion that we enter into a one-year espresso machine agreement with TruStone to lease the machine /maintenance contract for \$100/month. A contract addendum will be signed with the vendors that says they agree to take over payments in one year.

### **New Business**

FWL Board Positions: John agreed to be the new Board Chair, Darcy will be in charge of the booksale, Kay will take over membership, Manisha will be secretary. Julie will continue as Treasurer and LaVonne and Kristi will stay in their same public relations positions. We are still looking for more board members.

**Meeting adjourned at 8:00 p.m.**

**Future Board Meeting Dates**: May 10 (annual meeting) will be held at the library with Green mill orders taken ahead of time.